



**ALASKA AIRMEN'S
ASSOCIATION**

FOOD VENDOR REGISTRATION FOR THE 2022 GREAT ALASKA AVIATION GATHERING

MAY 7TH 9-5PM
MAY 8TH 10-5PM

WELCOME TO THE LARGEST ANNUAL AVIATION EVENT IN ALASKA

LOCATION

Alaska State Fairgrounds 2075 Glenn Hwy, Palmer, AK 99645

FOOD VENDOR REGISTRATION INSTRUCTIONS

This application is for Food Vendors who want to participate at the 2022 Great Alaska Aviation Gathering. This application constitutes a contract between the Exhibitor and The Alaska Airmen's Association, the event management. The Exhibitor hereby agrees to the conditions stated on this form.

Full payment is required to accompany this application and reserve a spot at the Great Alaska Aviation Gathering.

Please E-mail your application to accounting@alaskaairmen.org



Photo from the 2021 "Food Truck Alley"

Food Vendor Description/Pricing

FOOD VENDORS MUST BE WEARING MASKS AT ALL TIMES.

ALL CONDIMENTS MUST BE INDIVIDUALLY PROVIDED, NO SHARED CONDIMENTS.

\$450 - FOOD VENDOR

LOCATION:

- **Alaska State Fairgrounds:** Food Vendors will be located on the purple and red trails of the fairgrounds. Electricity is provided but water and waste services are **not** available.

TOTAL:

#

\$

Primary Contact Person & Mailing Information

NAME:

EMAIL:

COMPANY NAME:

MAILING ADDRESS:

PHONE NUMBER:

Required Information

COMPANY DESCRIPTION

CONCESSION VENDOR TYPE

TRUCK OR TRAILER DIMENSIONS – IF APPLICABLE (L X W X H)

LOCATION OF RETAIL WINDOW (OUTDOOR TRUCK ONLY)

WHAT TYPE OF FOOD WILL YOU BE SELLING?

EXTERNAL HAZMAT EQUIPMENT (SELECT ALL THAT APPLY – TRUCKS & TRAILERS ONLY)

- Propane
- Generator

SPECIAL REQUESTS (THESE ARE NOT GUARANTEED)

WOULD YOU LIKE A FREE 2021 GREAT ALASKA AVIATION GATHERING POSTER?

Yes - Large Poster (18" X 24")

Yes – Small Poster (12" X 18")

No thanks!

\$10 - CITY OF PALMER SPECIAL EVENT BUSINESS LICENSE

- All food vendors must be licensed with the City of Palmer. The easiest method is to obtain a Special Event Business License by completing the attached application (Refer to page 7).

The Alaska Airmen's Association will process and include your Special Events license in your exhibitor registration packet unless otherwise requested.

Please see exhibitor FAQ for a full explanation of license and sales tax requirements.

Here is a link to the FAQ's <https://alaskaairmen.org/gathering-how-to-exhibit/#Faq>

- I will file my own Special Event Business License
- I will complete the attached Special Event Business License
- I do not require a Special Event Business License

Payment Methods

FULL PAYMENT IS REQUIRED BEFORE A SPACE IS SECURED AT THE SHOW.

PAY ONLINE

- An invoice will be sent via Authorize.net for secure payments

PAY BY CHECK

- Mailing Address:

The Alaska Airmen's Association
4200 Floatplane Drive
Anchorage Ak 99502

- Memo: Food vendor, Tradeshow 2022

PAY BY PHONE

Call us at (907) 245-1251 opt #2. We are in the office M-F 8AM-5PM AKST

PAY LATER

This option is only available to food vendors. Vendors have the option to pay a \$100.00 **non-refundable** deposit upon submission of their registration form. Complete payment must be submitted in full by April 4, 2022 to hold your spot at the show.

Terms and Agreement

1. USE OF SPACE

a. **LIABILITY** - The Exhibitor is entirely responsible for the space leased by him/ her and shall not injure, mar or deface the premises and the Exhibitor shall not drive, nor permit to be driven any nails, hooks, tacks or screws in any part of any building. Furthermore, Exhibitor shall not affix to the walls or windows of building and advertisement, signs, etc., or use Scotch tape, masking tape or any other adhesive type materials on painted surfaces. The Exhibitor agrees to reimburse the facility, and/or decorator, for any loss or damage to the premises or equipment occurring in the space leased to the Exhibitor. The Alaska Airmen's Association, its directors and their sponsors shall not be liable for failure to perform its obligations under this contract as a result of strikes, riots, acts of God, or any other causes beyond its control.

b. **AISLES** - The aisles, passageways and overhead spaces remain strictly under the control of the Management, and no sign, decorations, banners, advertising matter or special exhibits will be permitted in them except by special written permission of the Management. All exhibits and their personnel must remain within the confines of their own spaces and no Exhibitor will be permitted to erect signs or display products in such a manner as to obstruct the view, occasion injury or disadvantageously affect the display of other Exhibitors. No interference with the light or space of other Exhibitors will be permitted.

c. **SPACE** - The space contracted for is to be used solely for the Exhibitor whose name appears on the contract and it is agreed that Exhibitor whose name appears on the contract will not sublet or assign any portion of same without the verbal consent of the event coordinator. In the event the Exhibitor fails to occupy or use his space or to have his exhibit completed and in place by the opening of the show, he/she shall forfeit his right to the space, all prepaid rents, and upon demand pay any rental balance owing the Alaska Airmen's Association.

d. **ALL DEMONSTRATIONS** as promotional activities must be confined within the limits of the purchased space. Noise resulting therefrom may be deemed by the Management unsuitable or objectionable (applicable to Raven Hall Only).

e. **RESTRICTIONS** - The Show Coordinator reserves the right to restrict or remove exhibits, without refund, that may have been falsely entered, or may be deemed by the Show Coordinator unsuitable or objectionable. This restriction applies to noise, PA systems, persons, animals, conduct, objects, printed matter, or anything of a character that might be objectionable to the show or the Show Coordinator.

f. **OFFENDERS** will be asked to leave the area if any of the above are violated and, as an exhibitor offender, no refund will be given.

2. RULES FOR EXHIBITS

a. **ALL BOOTHS** and decorations **MUST** concur with the facility regulations, city ordinances and local fire codes. Any violations may result in the removal of any materials found to be in violation. Materials for booth decorations and construction must be fire retardant. Contact the Management if at all in doubt.

b. **INSTALLATIONS** - Any special carpentry, wiring, electrical or other work, gas, steam, water or drainage connection shall be installed at Exhibitor's expense.

c. **LICENSES** - Any and all City, Municipal, State or Federal licenses, inspections or permits as required by law of any Exhibitor in the installation or operation of his/her display shall be obtained by the Exhibitor at his/her own expense prior to the opening of the show.

d. **RIGHTS OF MANAGEMENT IN EVENT EXHIBITION IS NOT HELD** - The Alaska Airmen's Association Inc. (AAAI) and its Directors shall not be liable for any damage or expense incurred by Exhibitors in the event the show is delayed, interrupted or not held as scheduled; and if for any reason beyond the control of AAAI the show is not held, AAAI may retain as much of the Amount paid by Exhibitors as is necessary to defray expenses already incurred by AAAI.

e. **TERMS AND CONDITIONS** - This Contract contains all the terms and conditions agreed on by the parties hereto, and no other agreements, oral or otherwise regarding the subject matter of this contract, shall be deemed to exist or to bind any of the parties hereto.

f. **A SECURITY FOR RENTAL** - Failure on the part of the Exhibitor to pay the rental as specified under the contract shall entitle the Management to seize all merchandise, materials, and exhibits displayed by the exhibitor at the within described show and to retain the same as security for any unpaid rental amount owing hereunder. Upon the expiration of seven days after such seizure, the Management shall have the right to dispose of same without notice to the Exhibitor in such manner as the Management, in its absolute discretion, deems appropriate. This can be done by public or private sale in the manner determined solely at Management's discretion, and without any obligation on the part of Management to effect any manner or publication respecting the date or any details or information as to when or how such sale is to be carried out.

g. AMENDMENTS - Exhibitor agrees to abide by decisions of the Management concerning all matters pertaining to the administration and success of the show which are not specifically stated.

h. ATTORNEY FEES - In the event suit or action is brought by any party under this agreement to enforce any of its terms, it is agreed that the prevailing party shall be entitled to a reasonable attorney fees to be fixed by the trial and appellate courts.

3. SECURITY - We wish to provide the tightest security possible for the protection of your exhibit properties. However, neither the Alaska Airmen's Association, the facility, Management, nor our insurance company is financially liable for the loss or mysterious disappearance of any kind. We recommend all exhibitors contact their insurance agents to confirm proper coverage of exhibit materials. (Please read carefully the coverage provided by decorators and shipping companies to determine if additional coverage is necessary). Any additional security must be arranged by the Exhibitor at his/her own expense.

4. CANCELLATION AND REDUCTION POLICY – Cancellation of exhibit space must be made in writing. Exhibitor cancellation notices received by Alaska Airmen’s Association before March 21st, 2022, will be processed promptly and paid exhibitor fees will be refunded. Cancellations made on or after March 21st, 2022, are subject to the Alaska Airmen’s Association approval and will be issued a maximum refund of 80%. NO REFUNDS will be made if cancellations are made within 10 days of event. Food vendors that choose to use a “Pay Later” option are subject to a non-refundable deposit of \$150.00.

5. GENERAL - Credentials may be picked up by an authorized representative at the Show Booth during move-in. Four (4) complimentary badges are provided with booth. Additional badges are \$20.00 each.

6. LIABILITY - Neither the Alaska Airmen's Association, any subcontractors, the facility, or their representative, nor any member of the above named will be responsible for any injury, loss or damage that may occur to the exhibitor or the exhibitor's employees or property from any cause whatsoever. The Exhibitor, on signing the contract, expressly releases the Alaska Airmen’s Association from any and all claims for such loss, damage, or injury. The facility will be locked when the event is over each night and appropriate security measures will be taken.

7. COMPLETE AGREEMENT - This agreement contains all the terms and conditions agreed on by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this contract, shall be deemed to exist or to bind any of the parties hereto.

SIGNATURE:

DATE:

PRINTED NAME:

If you have any questions, please contact us:

(907) 245-1251

accounting@alaskaairmen.org